



Important Dates

Early Release Days

September 14th at 12:00 p.m.

October 26th at 12:00 p.m.

Student Holidays

September 5th—Labor Day

October 10th—Staff Development

November 21st—25th—Thanksgiving Break

December 19th—January 1st—Winter Break

January 16th—Staff Development

February 6th & 7th—Staff Development

March 13th—17th—Spring Break

April 14th—Good Friday

April 24th* - Bad Weather Makeup Day

May 22nd* - Bad Weather Makeup Day

May 29th—Memorial Day

June 2nd—Last Day of School, Dismiss at 11:45 a.m.

**April 24th & May 22nd are holidays only if we do not miss any days of school due to weather.*

HELPFUL TIPS...

- Label clothing, coats, lunchboxes, water bottles, etc.
- Pre-K—1st graders—send a change of clothes that can be left at school for accidents/spills
- Call in transportation changes by 2:00
- Visit our campus website to stay informed!
<http://reed.leanderisd.org>
- Watch for weekly folders to come home every Wednesday!
- Talk with your child's teacher before bringing snacks/treats for the class due to FMNV and student allergies (FYI—NO snacks can be distributed to the class in the cafeteria during lunch)
- All medication must be brought to the clinic and the appropriate paperwork must be completed before it can be administered to students

Reed Elementary Campus Vision

Developing a community of leaders for a better world.

LISD 10 Ethical Principals

- ◇ August—Integrity
- ◇ September—Respect for Others
- ◇ October—Pursuit of Excellence
- ◇ November—Concern for Others
- ◇ December—Accountability
- ◇ January—Loyalty
- ◇ February—Honesty
- ◇ March—Promise Keeping
- ◇ April—Fairness
- ◇ May—Law Abidance/Civic Duty

Reed Elementary

Leander ISD

2016-2017



Mascot—Roadrunner

Colors—Blue, Silver, Red

Lisa Gibbs—Principal

Christy VanAusdall—Assistant Principal

Sofie Lopez (sofia.lopez for email)

& Mary Hoofnagle —Guidance Counselors

Katrina Magnussen—Admin. Assistant

Catherine Ullrich—Registrar

Chessire Foster—Receptionist

Michele Mehalic—Nurse

Melanie Cornell—Librarian

1515 Little Elm— Cedar Park, Texas 78613

Phone: (512) 570-7700 Fax: (512) 570-7705

<http://reed.leanderisd.org>

School Hours

School begins at 7:45 a.m. and ends at 2:50 p.m. The building opens at 7:20. If your child does not eat breakfast at school they will report to the MPR.

Kinder dismisses at 2:40 p.m.

Pre-K hours are 7:45—10:35 a.m. & 11:55 a.m.—2:40 p.m.

Cafeteria Prices

Student lunch: \$2.45 Student Breakfast: \$1.35

(Breakfast begins at 7:20)

Forms for free & reduced lunch can be found in the office or online at www.leanderisd.org

Lunch Schedule

Kindergarten:	11:15—11:45
1st Grade:	11:00—11:30
2nd Grade:	12:25—12:55
3rd Grade:	12:10—12:40
4th Grade:	11:50—12:20
5th Grade:	11:35—12:05



Teacher Conference Times

Kindergarten:	11:50—12:40
1st Grade:	12:45—1:35
2nd Grade:	9:30—10:20
3rd Grade:	10:25—11:15
4th Grade:	8:35—9:25
5th Grade:	1:40—2:30

Parent Pick-up/Drop-off

- Pre-k, kinder & 1st grade students & their siblings will use **Area A**.
- 2nd—5th grade students will use **Area C**.
- **Area B** is reserved for Day Care and special transportation from 7:20—7:45.

*Students who arrive AFTER 7:45 will use **Area B**.*

Visitors

All visitors to school must enter the building through the main entrance only and report immediately to the office to sign in and obtain a visitor's sticker.

You must present your Driver's License when picking up your child during the school day.



First day of School—August 22nd, 2016

Last day of School—June 2nd, 2017, dismiss at 11:45 a.m.

Attendance

School hours are 7:45 a.m.—2:50 p.m.

The first bell rings at 7:45 a.m. at which time we begin our morning procedures in the MPR. Students arriving to school after 7:55 a.m. are considered tardy and must stop by the office to obtain tardy pass.

For the first week of school we will dismiss 10 minutes early (2:30 for kinder, 2:40 for 1st—5th)

The attendance bell rings at 8:45 a.m. and attendance is taken at that time. **Students who arrive after the 8:45 a.m. bell are marked absent for the entire day.**

Please send a written note to school **within 48 hours** of when your child returns following an absence. The note should include the student's first and last name, teacher, date of absence, reason for absence and parent signature.

Leader in Me

We are entering our third year as a Leader in Me campus. We are excited to see our students practice the 7 Habits in and outside of school!

- ◇ Be proactive
- ◇ Begin with the end in mind
- ◇ Put first things first
- ◇ Think win-win
- ◇ Seek first to understand, then to be understood
- ◇ Synergize
- ◇ Sharpen the saw