



### STUDENT CHECK OUT PROCEDURE DURING FINAL EXAMS:

Due to the high volume of students who will be leaving early during exams, June 5<sup>th</sup> – 8<sup>th</sup>, students will need to bring notes to the Attendance Office **BEFORE** school begins, on the morning of the day they need to be released. We will not have runners for deliveries and cannot interrupt exams with phone calls.

Thank you for your cooperation.

**FINAL EXAM SCHEDULE:** The complete final exam schedule can be found at the link below.

<https://docs.google.com/document/d/1o0dWA8ypyf2Shfp-fH8D2Eg3GVgBNSOj4BFNUhEwydU/edit>

### Bell Schedule, June 1-6

**\*NO PIT**

8:40 – 10:12	1st/5th Period (92 min)
10:20 – 11:52	2nd/6th Period (92 min)
12:00 - 2:12	3rd/7th Period (92 min)
<b>A lunch</b> 12:00-12:32	<b>Class</b> 12:40-2:12
<b>Class</b> 12:00-1:32	<b>C lunch</b> 1:40-2:12
2:20 – 3:52	4 <sup>th</sup> Period (92 min)

### SUMMER HOURS FOR HIGH SCHOOL CAMPUSES

June 11 – June 21 Monday – Thursday 8:00-11:30 a.m. and 12:30-5:00 p.m.

June 25 – July 9 Closed to the public **\*Limited Services**

July 10 – July 12 Tuesday – Thursday 8:00-11:30 a.m. and 12:30-5:00 p.m.

July 16 – Aug 2 Monday – Thursday 8:00-11:30 a.m. and 12:30-5:00 p.m.

Starting August 6 Monday – Friday Regular Hours

### GRADUATION INFORMATION



Graduation [Information Packet](#) Graduations for the Class of 2018 will be held once again at the [H-E-B Center at Cedar Park](#). **Note:** This page will be updated with links to the livestream pages and photo galleries the week of the graduations.

Friday, June 8, 2018: **Vandegrift High School: 8 p.m.**

Information specific to Seniors for Graduation Day can be found at the end of this document.

## SUMMER READING ASSIGNMENTS POSTED

Here is the LINK: [Summer Assignments](#)

**TEXTBOOKS:** Students can begin turning in their textbooks on May 21st. The book room will be open each morning before school beginning at 8:00 a.m. Students who have not turned in all of their textbooks by Monday, June 4th, will receive a notification that they must turn in their books or pay for them by June 8th.

Take advantage of this extended window and get your books in early once you are done with them. Check with your teachers before turning them in, and make sure you will have no additional assignment from the books.

Students who have books for classes at the Annex will turn them in at the Annex. Annex teachers will receive a list of students who have textbooks and will have you turn them in during class.

If you have any questions about Textbook return, please see your assistant principal.

## SAVE THE DATE!

### ***October 10, 2018: PSAT, PSAT/NMSQT and Senior Summit***

This is a very important day for all students as 9<sup>th</sup> & 10<sup>th</sup> graders will be taking the PSAT, while this is the PSAT/NMSQT for juniors. Why are these tests important?

1. The first answer would be to give them many opportunities to prepare for the SAT, which along with the ACT, is used as college admissions criteria. The more you practice, the more confident and prepared we hope you will be.
2. These scores can now be used as a qualifier for college readiness for students planning to pursue dual credit courses through Austin Community College.
3. For juniors, the PSAT scores during their 11<sup>th</sup> grade year, is used as a qualifier for the National Merit Scholar Qualifying Test for semifinalists or commended students, as well as the National Achievement and National Hispanic Recognition Programs. Please see [this link](#) for further information about these programs.

Seniors will participate in Senior Summit, a mini-conference for students to choose sessions appropriate to their future goals and where they are in the application & scholarship process. Seniors will also have the opportunity to take the SAT (hosted at the LEO campus) or schedule individual college visits this day (as seniors are allowed 2 excused college visits).

## A MESSAGE FROM THE NURSE

Dear Parents/Guardians:

All medication and diabetic supplies that have been left in the clinic for your student, need to be picked up no later than **June 8th, 2018**. Only students who have permission to self-carry their emergency medications, will be allowed to bring their medication home. All other students will not be able to pick up medications under any circumstances. They must be picked up by a parent or guardian. The district does not allow medication to be stored in the clinic over the summer so all medications not picked up by **1 p.m. on June 8th, 2018** will be disposed of properly.

Thank you for your attention to this matter. Have a great summer.

Jamie Ennis RN: Phone: 512-570-2348



### **mLISD**

mLISD laptop collection is wrapping up and there are still over 100 students who have not renewed or turned-in their laptops. Students who fail to renew or turn-in their laptop will be assessed fines based on the district policy (see below for fines):

### **Fees your student could incur during the laptop collection period:**

- Failure to present the laptop (renew or turn-in) by 5/31 - **\$585**
- Failure to return a Lenovo brand power charger (brick and cable) by 5/31 - **\$40**
- Intentional damage, including intentional cosmetic damage– **cost of replacement part(s)**

### **What is the purpose of the laptop collection/renewal process?**

**All district issued mLISD laptops** must be physically presented and scanned in order to be accounted for in the district end-of-year technology inventory report.

### **I already paid the usage fee, does my student's laptop need to be scanned?**

**Yes!** All laptops must be scanned for end-of-year inventory. Failure to have the laptop scanned will result in a \$585 lost laptop fee.

It's not too late to pay to renew your laptop and keep it over the summer!

Click [here](#) to pay the 2018-2019 mLISD usage fee.

### **Seniors**

Graduation is right around the corner, so it's time to start saving any documents that you may need or want later. See below:

With the exception of gmail, graduating seniors will no longer have access to any Google applications from their district account past the last day of school. Please see the processes below to ensure you do not lose your files and/or sites:

### **Gmail**

- After graduation, your gmail account will be switched from the "k12.leanderisd.org" sub-domain to the "alum.leanderisd.org" sub-domain. The new username will be [firstname.lastnameXX@alum.leanderisd.org](mailto:firstname.lastnameXX@alum.leanderisd.org) (XX = last 2 digits of your student ID).
- Password will be reset to your birth date (YYYYMMDD). Password must be changed through Google.
- Gmail account for alumni will remain active for 5 years upon graduation.

### **Lenovo and network drive documents:**

Make sure you move any documents you may have saved to the desktop or hard drive as these will not be recoverable once your laptop is collected. If you do not have flash drives, your best bet is to move the items to your **personal Google Drive** account.

### **Google Drive documents:**

Your school Google drive account (@k12.leanderisd.org) **will be disabled** shortly after graduation, so you will also need to move any items you want to keep into your **personal Google Drive** account as well. Please look at docs that have been shared with you as well. You will need to make a copy of any items you want to retain and save these to your **personal Google Drive account**.

**Here are the details for Google Processes from LISD Technology:** <https://docs.google.com/document/d/1TuMLVJwGMyUDnKhue-XSAEOTaLP1unUqCYF9bCO9lqk/edit>

### **Students Leaving LISD:**

Your district accounts (Google and network) will be deactivated once the withdrawal paperwork is completed. Be sure to move any items you want to keep into your **personal Google Drive** account. Please look at docs that have been shared with you as well. You will need to make a copy of any items you want to retain and save these to your **personal Google Drive** account.

- To retain copies of your district files, follow one of these steps:
  - [download files/folders to personal computer](#); or
  - add personal gmail account as editor to the files; from personal gmail account [make a copy of each of the files](#) you want to retain
- **Note:** Any files that show your Leander ISD account as the owner will be deleted regardless of whether they are shared with others. This will result in everyone losing access to those files. You are unable to transfer ownership of district created files to a personal gmail account. You must make a copy in your personal gmail account or download the files to ensure they are not lost.



### **Class of 2019: Sign up for College Jumpstart!**

Each [College Jumpstart](#) session, made free thanks to generous support from [VNEF](#), is four days (Mon-Thur), 2 hours/day and provides students the resources, guidance, and time to prepare college applications. Students can register online via [Naviance](#) ("Colleges" tab > "view all upcoming college visits" > choose and "sign up" for selected session, then > "sign me up" to finalize registration).

**SCHEDULE CHANGE/REQUEST INFO:** As we near the end of this school year, we want students to feel confident going into summer that their course plan for next year matches their educational needs. All students received a verification letter in the mail in April. If they returned that verification form with changes, those have been updated in the scheduling system. If they did not return the letter or still need to adjust something in their schedule, they may do so through the online Schedule Change Request form link below.

### **While filling out the online Schedule Change Request form please note the following:**

- **This form requires an LISD student email to access, therefore students must submit the form with their parents.**
- Read the included information thoroughly- there is a lot, but reading it is vital so that you do not miss a critical piece!
- This form will be open today until June 13th at 4pm. It will then close since VHS counselors are on summer break and cannot process requests during this time. There will be one final change window that will open July 26th and close at 11:59pm on August 6th. A separate link for this window will be sent out on July 26th.
- Parents and students will receive instructions on August 3rd via email for how to view student schedules.
- Students/parents will not receive a confirmation email for any requests submitted through this form. In the event that this request cannot be accommodated or a schedule conflict arises, counselors will reach out directly to students to discuss and or provide information for setting up an appointment on August 7th or 8th.
- Please do not email your counselor in addition to submitting this form.
- Due to the volume of change requests, counselors are unable to send updated schedules via email.
- Psychology and Theatre Tech 1 courses are both currently closed and there is a waitlist. Please know that if your student requests this course, it is possible that they will not get it.
- **Students planning to pursue Off Campus PE must turn in the application by Friday, June 8, 2018. For information, please visit the [Counseling website](#).**

[Please use this form to submit a course change request to your 2018-2019 academic schedule.](#)

More information about the VHS Schedule Change Timeline and Procedures can be found on our [Counseling website](#).

**STAY CONNECTED AND JOIN REMIND!** Remind is a great tool that allows counselors to reach out to students with ease. Please make sure you are a member of your class REMIND to help us get in touch with you in case of schedule conflicts. **Parents can join too!** Just text the class code below to **81010** to join.

Join codes:

- Class of 2019 - @vhsco2019
- Class of 2020 - @vhscl2020
- Class of 2021 - @vhsco2021
- Class of 2022 - @vhsco2022

## SAVE THE DATE! VIPERS SUMMER SPORTS CAMPS ANNOUNCED



Hey Viper parents, it's that time of year again; Time for VHS feeder pattern summer camps! We are so excited to release the dates and details of our camps for 2018.

Below is your link to register your child for summer camps in your local feeder pattern. There are all different types of sports represented to cater to all interests. In addition to sports camps, there are strength and conditioning camps for all athletes. Register today because spots are limited!

<http://leanderisd.store.rankonesport.com/camp/camplist> Don't miss out!

To view the camps schedule, [please click here!](#)

Any questions, please email Athletic Coordinator Drew Sanders at [drew.sanders@leanderisd.org](mailto:drew.sanders@leanderisd.org). Go Vipers!

## SUMMER SCHOOL AND EOC RETEST INFORMATION

[Summer School](#) and [Summer EOC Retests](#) are being held at Vista Ridge this year. Final report cards will determine the need for summer school. Counselors will contact you only if your report card reflects a failing grade. Since there are no refunds, DO NOT register for summer school until it is confirmed that it is needed.

You will receive a letter in the mail in the next few days if you are required to retake or make up an EOC exam. Contact Carol Morris if you have any questions about EOC retesting.

## SENIOR DAY OF GRADUATION REMINDERS

Class of 2018,

We want your graduation to be the best possible experience for you, your family, and friends. Please review these reminders so you are informed and ready for your big day.

- **Be on time** – arrive at VHS on Friday, 6/8/18 **by 5:15 pm**. Have someone **drop you off**. With security protocols at HEB Center will require everyone to pass a metal detector. This will be a time-consuming process, so we need to plan accordingly and **remain on schedule**.
- Bring your cap and gown – **do not wear your cap & gown until told to put it on. Bring all medals, etc.**
- Wear appropriate clothes:
  - Boys – collared dress-shirt, tie, and slacks
  - All – dress shoes (absolutely **NO** athletic shoes, flip flops or sandals), **NO** jeans or facial piercings
- Anything you bring must fit in a quart-size plastic bag. This may only be necessary keys and a phone, if needed. We will collect it and return it after the ceremony. Anything larger will remain at VHS for pick-up on Monday.

Silence all phones ahead of time. You must leave larger items, jackets, books, pillows, sleeping bags, etc. with your parents or in your car.

- It is recommended that you eat dinner before coming to VHS at 5:15; however, if you would like, you may bring a small snack (ex. Snack-bar) and a disposable bottle of water for the bus ride to HEB center. Please note, you may not bring reusable water bottles or anything that needs to be stored.
- **Do not** bring any inappropriate items
- **Do not** write or place anything on top of your cap.
- Remind your parents that you will meet them on the **EAST** side of the Cedar Park Center (by the flag poles) after graduation. As well, you will get your phones/keys back at the flag poles after graduation.
- Remind friends and family that foghorns, bells and other noisemakers will be confiscated at the Cedar Park Center.
- There will be no transportation from HEB Center back to VHS. You will need to make sure you have a ride home after the ceremony.
- **Do not** bring or chew gum.
- Photo Texas will be taking pictures of you receiving your diploma as well as a staged photo at the end of the runway. You will receive a proof of the photos in the mail from which you may order. A videographer will be recording the ceremony. Order forms will be available on the campus website following graduation or you can
- **Graduation Ceremony Available via Video Live Stream**  
If you are unable to attend one of the LISD high school graduations, you can view them via live video stream. Please see the district website for the active link on the day of graduation. :  
<http://www.leanderisd.org/cms/one.aspx?portalId=79318&pageId=362962>
- Tickets for guests are NOT required for the VHS graduation. All are welcome.

**Upon arrival at VHS no later than 5:15 PM: ENTER IN THE SOUTH ENTRANCE (Math/Spanish hallway) TO THE NEW CLASSROOM WING.**

- Go immediately to the assigned room. Your room/row assignment will be given to you at the graduation rehearsal and will be posted in the hallways when you arrive.

Row A	Room	1351	Row B	Room	1352
Row C	Room	1353	Row D	Room	1354
Row E	Room	1355	Row F	Room	1356
Row G	Room	1357	Row H	Room	1358
Row I	Room	1359	Row J	Room	1360
Row K	Room	2251	Row L	Room	2253
Row M	Room	2254	Row N	Room	2255
Row O	Room	2256	Row P	Room	2257
Row Q	Room	2258	Row R	Room	2259

Please remain in the assigned room. Teachers will be taking attendance so buses can be loaded as quickly as possible.



**Senior Graduation Party hosted by VHS Project Grad 2018!**

What's the Senior Graduation Party and Who is Project Grad? The party is a safe all-night, drug and alcohol free party for our Seniors to celebrate their achievements and spend a night celebrating with friends. **This year's event will be on June 8<sup>th</sup> after commencement at High 5 in Lakeway.** Transportation from Vandegrift High School is provided to and from the event. Project Grad is a nationwide initiative launched in the 1980s to educate students of the dangers of alcohol and drugs while also providing graduates a safe place to celebrate!

**SENIORS NEED TO RSVP BY JUNE 3RD!** Soon to be graduates wishing to attend the Senior Graduation Party at High 5 must [register online](#). Due to transportation restrictions, we must charge a fee of \$50 for

those who register after **June 3<sup>rd</sup>**. *Registration ends absolutely, positively at noon on June 7<sup>th</sup>*. NO WALK-INS ARE ALLOWED THE NIGHT OF THE EVENT.



**SPONSOR A SENIOR!** To ensure we have enough funding for ALL of our Seniors to attend Project Grad, please consider donating to cover the cost of \$100 per student. Donations are tax-deductible and can be made on our [Sponsor a Senior](#) page.

**PURCHASE A COMMEMORATIVE BRICK FOR YOUR SENIOR!** Celebrate your Senior by purchasing an engraved brick to be placed in one of the VHS Courtyards. Payment can be made online and the form to submit can be found on [our web site](#) too!

**VOLUNTEER:** To volunteer the night of the event for either check-in at Vandegrift High School or at High 5, please contact Melinda Floyd at [melindafloyd@austin.rr.com](mailto:melindafloyd@austin.rr.com).

## Important Dates

6/7/18 Senior Breakfast and Grad Rehearsal

6/8/18 VHS Graduation at Cedar Park Center (8pm)

Please remember that we post our video and written announcements daily on our school website. Please be sure to check the announcements for up-to-date daily information that is important to your student. The link can be found under "Quick Links" and "Announcements/Media" on the left menu of the main VHS webpage. Also, please see the website to follow us on Twitter.